

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: St Peters Primary School, Lord's Mead, Chippenham, SN14 0LL
Date: Monday 17 January 2011
Time: 7:00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), on 01249 706446 or email victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Monday 22 November 2010. ii. Actions from previous meetings. <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee</p> <p>5. Chairman's Announcements (<i>Pages 17 - 30</i>)</p> <ul style="list-style-type: none"> a) To include the following local announcements: <ul style="list-style-type: none"> i. Taxi Marshall Scheme ii. Street Pastors Scheme iii. Notification of petitions received iv. Health and Adult Care Event v. Thank you to Inspector Kate Pain. b) And the following corporate announcements (full details in the agenda pack): <ul style="list-style-type: none"> i. Street Trading ii. Results of Waste Consultation iii. Local Flood Protection iv. Outcome of Leisure Facilities Review v. Fairtrade Fortnight. 	<p>7:00pm</p>
<p>6. Town, Parish and Partner Updates (<i>Pages 31 - 38</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire (attached) iv. Parish and Town Councils (attached) v. Chippenham and Villages Community Area Partnership vi. Chippenham Vision Board vii. Community Area Young People's Issues Group (CAYPIG) 	<p>7:10pm</p>

	<ul style="list-style-type: none"> viii. Children's Parliament ix. Westlea Housing Association. 	
7.	<p>Wiltshire Council's New Approach to Providing Face to Face Access to Council Services</p> <p>To receive a presentation on the Council's new proposals to provide face to face contact with customers.</p>	7:30pm
8.	<p>Cabinet Representative</p> <p>Councillor John Noeken, Cabinet Member for Resources, will outline his Cabinet responsibilities and respond to any questions.</p>	7:40pm
9.	<p>Buckley Barracks, Hullavington</p> <p>To receive a presentation on Buckley Barracks' Community Engagement Strategy from Lt Col Kitchen (Commanding Officer) and Peter Murton (Station Staff Officer).</p>	7:55pm
10.	<p>Dog Control Orders</p> <p>To receive information on the consultation for consolidating Dog Control Orders for Wiltshire.</p>	8:05pm
11.	<p>Area Board Priorities Update</p> <p>To receive updates on the Area Board's Priorities, as follows:</p> <ul style="list-style-type: none"> i. Road Safety – Lead Councillor: Bill Douglas ii. Skate Park – Lead Councillor: Paul Darby iii. Adult Social Care – Lead Councillor: Peter Hutton iv. Night Time Economy – Lead Councillors: Peter Hutton and Chris Caswill v. Childhood Obesity – Led by Chippenham and Villages Community Area Partnership. 	8:20pm
12.	<p>Funding (Pages 39 - 44)</p> <p>a) Community Area Grant Scheme To consider three applications to the Community Area Grants Scheme 2010/11, as follows:</p> <ul style="list-style-type: none"> i. Wiltshire Music Centre, seeking £3,432 to deliver a music educational project in 5 primary schools ii. Oate Hill Neighbourhood Watch Group, seeking £1,074 for the installation of a handrail along steps adjoining Oate Hill and Habrels Close iii. Langley Fitzhurse After School Club, seeking £3,576 to introduce an after school club. <p>Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at</p>	8:30pm

b) Performance Reward Grant Scheme

To consider two applications to the Performance Reward Grants Scheme, as follows:

- i. Wiltshire Police – £20,000 requested for crime detection through ultra-violent scanning
- ii. Relate – £25,500 requested to create a new service to support vulnerable children and young people who are not thriving due to severe emotional distress.

13. Community Issues Update

8:45pm

To receive an update on progress with local issues since the last Area Board meeting.

14. Community Resilience - Town and Parish Councils Emergency Plans

A short presentation from the Emergency Planning team regarding a Government led initiative where all Town and Parish Councils produce and have ownership of their own emergency plans that take into account their assets and vulnerabilities.

15. Chippenham Area Highways Budget 2010/11

8:50pm

To consider recommendations for new transport schemes in the Chippenham Community Area.

16. Evaluation and Close (Pages 45 - 46)

9:00pm

The Chairman will invite any remaining questions from the floor.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

The Forward Plan is attached for information.

Future Meeting Dates

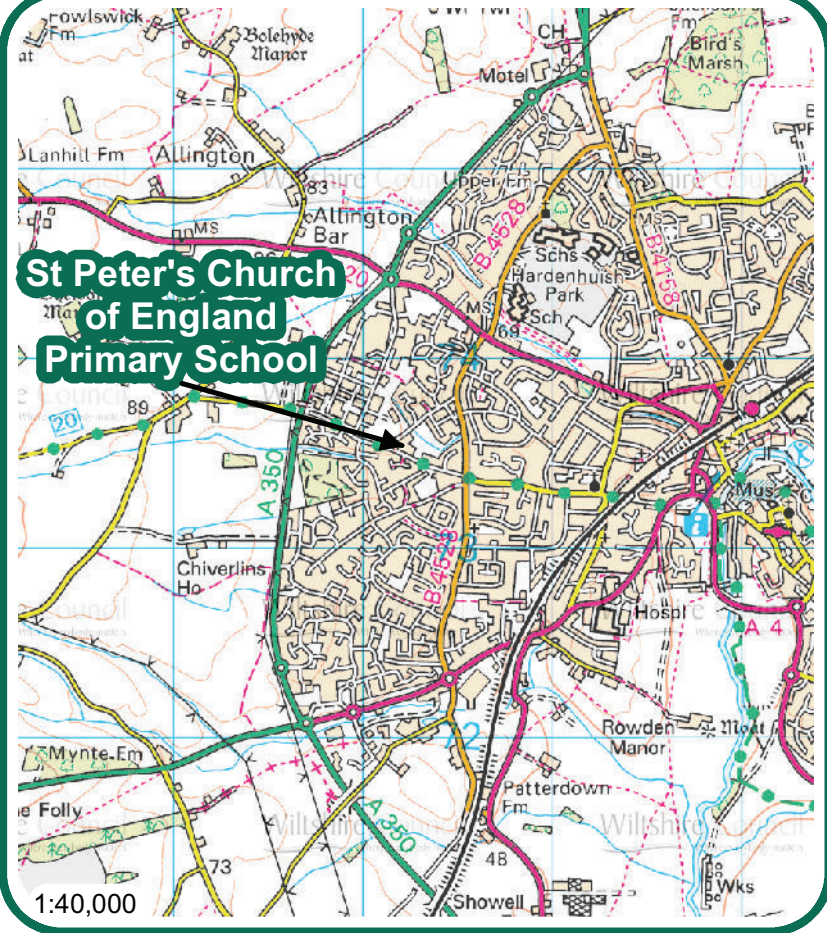
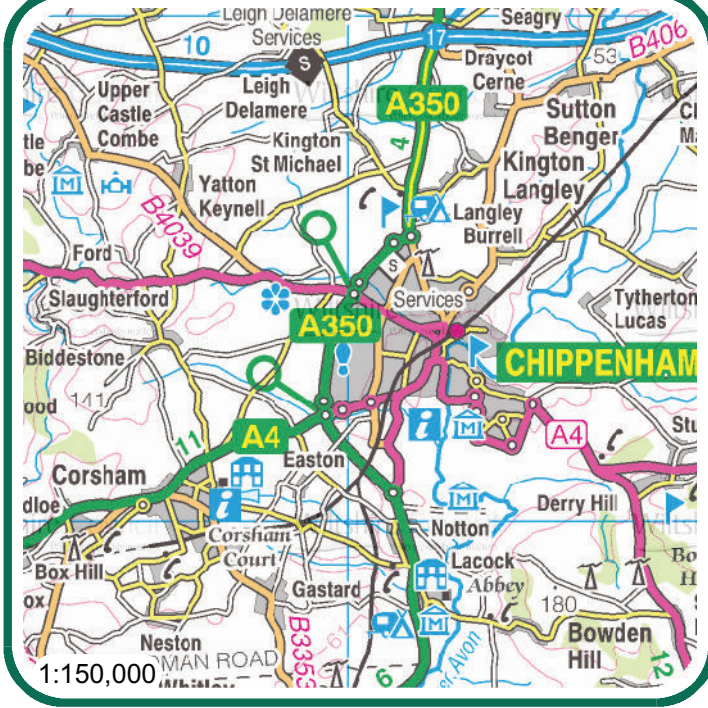
Monday 17 January 2011
6.30 pm for 7.00 pm
St Peter's Primary School, Chippenham

Monday 7 March 2011
6.30 pm for 7.00 pm
Chippenham Rugby Club

Monday 9 May 2011
6.30 pm for 7.00 pm
Venue to be confirmed

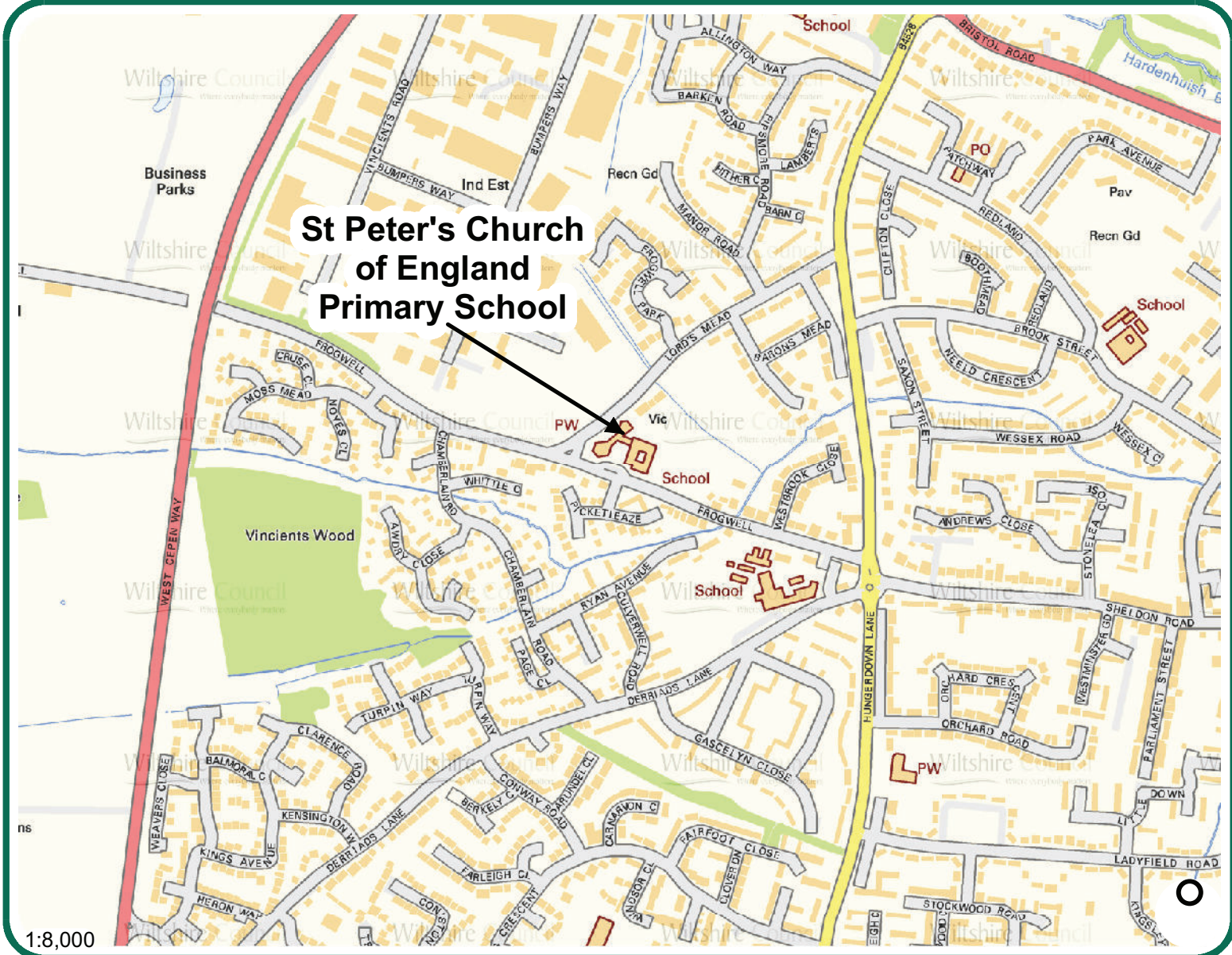
Monday 4 July 2011
6.30 pm for 7.00 pm
Venue to be confirmed

Monday 12 September 2011
6.30 pm for 7.00 pm
Venue to be confirmed



St Peter's Church of England Primary School
 Lords Mead
 Chippenham
 Wiltshire
 SN14 0DH

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham,
SN15 3QN
Date: 22 November 2010
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Paul Darby, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips and Cllr Judy Rooke

Cllr Dick Tonge (Cabinet Member for Highways and Transport)
Cllr Jonathon Seed (Chairman, Northern Flood Working Group)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Adrian Hampton, Head of Local Highways and Streetscene

Town and Parish Councillors

Chippenham Town Council – Andrew Noblet, Martin Coates, Mary Pile, John Scragg
Castle Combe Parish Council – Fred Winup, Adrian Bishop
Chippenham Without Parish Council – Alex McCracken, Doris Lendon
Christian Malford Parish Council – Jennifer ?, Louisa Hall
Grittleton Parish Council – James Anderson, Lesley Palmer

Hullavington Parish Council – Maggie Bawden, Sharon Neal
Kington Langley Parish Council – Maurice Dixson
Kington St Michael Parish Council – Kenn Virr
Nettleton Parish Council – Peter Broadhurst
North Wraxall Parish Council – William Holder
Stanton St Quinton Parish Council – Brett Conway
Sutton Benger Parish Council – Derek Liddell
Yatton Keynell Parish Council – Julian Davies

Partners

Wiltshire Police – Inspector Kate Pain
Chippenham and Villages Community Area Partnership – Julia Stacey
Chippenham Vision – Tim Martienssen, John Clark
Community Area Young Peoples’ Issues Group – Richard Williams
Children’s Parliament – Judy Edwards
MOD Hullavington – Peter Murton

Members of Public in Attendance: 20

Total in attendance: 71

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman of the Area Board, Councillor Desna Allen, welcomed everyone to the meeting and thanked the Wiltshire and Swindon History Centre for the use of the venue.</p>	
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Jane Scott, Mike Franklin (Wiltshire Fire and Rescue Service), Jo Howes (Wiltshire NHS), Ray Stockall and Nigel Fairley (Christian Malford Parish Council), Sherry Meadows (Stanton St Quinton Parish Council), Jane Clark (Chippenham and Villages Community Area Partnership) and Lt Col Kitchen (Buckley Barracks).</p>	
3.	<p><u>Minutes</u></p> <p>i. <u>Minutes of the last meeting</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 13 September 2010 were agreed as a correct record and signed by the Chairman.</p> <p>ii. <u>Actions from previous meetings</u></p> <p>The Democratic Services Officer provided an update on progress with street trading, after concern was raised at the last Area Board meeting.</p> <p>A report was due to be presented to the Licensing Committee on 30 November 2010 requesting approval of a harmonised Wiltshire-wide policy on street trading. If agreed, a draft policy would be taken back to the committee in May 2011 for approval.</p> <p>All other actions were either complete or ongoing.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the various corporate announcements which were available in the agenda and online. The Chairman also</p>	

	<p>made the following announcements:</p> <p>Transforming Community Services in Wiltshire A briefing paper from NHS Wiltshire titled 'Transforming Community Services in Wiltshire' was handed out contained information on the announcement of the 'preferred provider' for the health and care services currently provided through Wiltshire Community Health Services..</p> <p>Grittleton Multi-Use Games Area The Chairman, along with Victoria Welsh (Community Area Manager) had recently visited the newly completed multi-use games area at Grittleton. The project had been part-funded by a community area grant of £5,000 awarded by the Area Board.</p> <p>Buckley Barracks The Chairman and Community Area Manager had also recently visited Buckley Barracks at Hullavington, which now formed part of Chippenham Community Area. Buckley barracks was currently engaging the public in its Community Engagement Strategy, and would attend the next meeting of the Area Board to talk about this in more detail.</p>	
6.	<p><u>Town, Parish and Partner Updates</u></p> <p>The following updates from partners were received:</p> <p>i. Parish and Town Councils Written update reports were received and noted from Castle Combe, Christian Malford, Grittleton, Kington Langley and Kington St Michael Parish Councils. Further verbal updates were received as follows:</p> <p><u>Grittleton Parish Council</u> The parish was currently focussing on road safety improvements, particularly speeding; however it was not possible to have speed detector strips installed due to a lack of lamp posts to connect them to. Parvis Khansari, Service Director, undertook to look into this issue. There was also an outstanding issue with the pavement at Fosseyway, and Adrian Hampton, Head of Local Highways and Street Scene, reported that this work was in the programme and due to be done shortly.</p> <p><u>Castle Combe Parish Council</u> Inconsiderate parking on double yellow lines continued to be an issue, and it was hoped that Wiltshire Council's lack of resource to deal with this issue would be resolved very</p>	<p>Parvis Khansari/ Adrian Hampton</p>

	<p>soon. Victoria Welsh, Community Area Manager, would pursue this issue with the Parking Team. The Parish Council also commented on the allocation of grit bins in the community area, being only five. Councillor Tonge announced that parish and town councils could purchase their own grit bins, and Wiltshire Council could supply one tonne of salt provided that there was somewhere to store it. This was explained in paragraphs 2.10 and 2.11 of the report being considered under Item 9 on the agenda.</p> <p>ii. Wiltshire Police The written update was noted. Inspector Kate Pain explained that reductions in violent crime were one of the main priorities for Wiltshire Police and she was pleased to report that there had been an 18% decline in violent crime in Chippenham Community Area. The hard work and dedication of the Night Time Economy Group had contributed to this success and the Group was congratulated.</p> <p>iii. Wiltshire Fire and Rescue Service The written update was noted.</p> <p>iv. NHS Wiltshire The written updates were noted.</p> <p>v. Chippenham and Villages Community Area Partnership (ChAP) John Clark reported on behalf of ChAP that Julia Stacey was now in the position of Partnership Coordinator. It was also noted that the Chippenham and Villages Area Guides at Chippenham train station had been going well, and the common slip on the river was due to be cleaned.</p> <p>vi. Chippenham Vision Board The written update was circulated and noted. Tim Martienssen, Vision Director, added the following verbal updates:</p> <ul style="list-style-type: none"> • Core Strategy and Vision consultation events were being planned over the next couple of months. • A Vision event was also being planned for the New Year and would involve local people. • A useful meeting had been held with Ashtenne; the owners of the Langley Park site in Chippenham. It was hoped that a satisfactory solution for the site could be found soon. • A traffic modelling assessment of the Chippenham 	<p>Victoria Welsh</p>
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	<p>High Street indicated that it would be possible to close the High Street on Friday mornings to allow for the market to take place; however there were further considerations to assess before a decision would be made.</p> <p>vii. Community Area Young Peoples' Issues Group The written report was noted. It was also noted that a series of Blus and Zus discos would be taking place as follows:</p> <ul style="list-style-type: none"> • 26 November, 7-9pm, Grittleton Village Hall • 17 December, 7-9pm, Chippenham BridgeCentre • 28 January, 7-9pm, Yatton Keynell Village Hall • 25 February, 7-9pm, Chippenham Need Hall • 25 March, 7-9pm, Buckley Barracks TBC <p>viii. Children's Parliament The written report was noted. Judy Edwards offered thanks to the councillors who had attended the meeting on 2 November to listen to the children's views and priorities. Judy also reported that the children were due to visit Wiltshire College for animation workshops, with a view to producing a road safety DVD, which could be brought to the next Area Board meeting. Another current priority for the Children's Parliament was reusing and recycling.</p>	
7.	<p><u>Reducing Unnecessary Street Lighting</u></p> <p>Under this scheme, which sought to reduce the amount of unnecessary street lighting at night-time, the Area Board considered a bid from Kington St Michael Parish Council to modify 20 lights in the parish.</p> <p><u>Decision</u> The Area Board approved the bid from Kington St Michael Parish Council for 20 street lights to be modified in the following locations:</p> <ul style="list-style-type: none"> • Grove Lane – 2 lights • Stanton Lane – 1 light • The Orchard – 2 lights • The Ridings – 6 lights • Kynetton Way – 3 lights • The Skillins – 3 lights • The Paddocks – 2 lights • Stubbs Lane – 1 light. 	

	<p>The Chairman announced that there was still funding available for further street lights to be modified across the Community Area. Any queries or expressions of interest should be made to Victoria Welsh, Community Area Manager.</p>	
8.	<p><u>Car Parking Strategy Consultation Feedback</u></p> <p>Councillor Dick Tonge, Cabinet Member for Transport and Highways, provided feedback on the Car Parking Strategy consultation which had been conducted recently to address the inconsistency inherited from the former district councils.</p> <p>Councillor Tonge explained that parking was wider than just charging, and it made up an important part of local transport policy (e.g. improving street scenes, reducing traffic conflicts and supporting bus services). It was also important to review parking policy to ensure it was fit-for-purpose for new developments.</p> <p>During the consultation, responses had been received from some 600 people, making over 5,000 comments. One petition had also been received.</p> <p>In the Chippenham Community Area, a total of 23 responses had been received, with the following points being raised:</p> <ul style="list-style-type: none"> • It was critical that Vision Partnerships were at the centre of parking policy and that this strategy should respond to the emerging Master Plan. • On-street parking that took place in Spanbourn Avenue was almost entirely from people working in the town. • The car parks in the town centre should have the free hour re-instated. This used to work well and brought more trade to the town centre. • People of all religions attending churches would be penalised. Carrying out religion was a basic freedom and charging for attending church by any means was against those rights. <p>The next steps in the process included a Cabinet decision meeting on 14 December 2010, with statutory procedures taking place from January to March 2011. It was planned that the implementation of changes would take effect from April 2011.</p> <p>Following Councillor Tonge's presentation, a number of questions and comments arose, as follows:</p> <ul style="list-style-type: none"> • The rationalisation of car parking charges across the county we very welcome, particularly as car parking charges in 	

	<p>Chippenham appeared to be higher than those in neighbouring towns.</p> <ul style="list-style-type: none"> • Parking in residential street to avoid car parking charges was a persistent problem that caused frustration for residents. It was suggested that the small car park at the bottom of Spanbourn Avenue could be used as a free/low-cost car park to dissuade people from parking on residential streets. • More devolvement should be made to parish and town councils in line with the Localism agenda, so that decisions could be made appropriate to local needs. • There was no strategy to deal with problems with parking on residential streets, which was a particular problem on the streets around the train station. Introducing single yellow lines on residential streets was a local solution, but could also move the problem on to the next residential street. • The issue of residents parking needed to be addressed. • The response to the consultation appeared to be poor and a wider consultation should be considered. • The implementation of Sunday parking charges could have very unfortunate consequences, particularly for church outreach programmes, which may be at risk if people can't afford to park in the town on Sundays. • The two large out-of-town supermarkets in Chippenham offered free parking at present, and an increase in town centre car park charges could see more trade being taken from the High Street. Cabinet needed to consider this carefully and encourage good retail choice. • Approximately £3 million surplus from car parking charges was used to subsidise buses across the county, which could be at risk if the Council did not implement charging in car parks. <p>The Chairman thanked Councillor Tonge for the presentation.</p>	
9.	<p><u>Allocation of New Grit Bins</u></p> <p>The Area Board considered the allocation of five additional grit bins across the Community Area, against a total amount requested of 24.</p> <p>The 24 requests had been assessed by the Area Highways Officer, who subsequently make recommendations that four of the sites should be awarded an additional grit bin. It was proposed that the fifth grit bin should be allocated to Cepen Park in Chippenham, as this had previously been assessed and agreed in April 2010.</p>	

	<p><u>Decision</u> The Area Board agreed to allocate the five additional grit bins as follows:</p> <ol style="list-style-type: none"> 1. Castle Combe – on the hill on the Ford side of the lower village where the spring ran across the road. 2. Christian Malford – on Church Road opposite the school. 3. Nettleton – at the junction in Nettleton Shrub. 4. Nettleton – on Nettleton Road on the bend just after the entrance/exit to Church Hill. 5. Cepen Park, Chippenham – at Redwing Avenue/Fallowfield Close. <p>Councillor Tonge explained that parish and town councils willing to purchase their own new grit bins would be provided with one tonne of grit, on the condition that they had somewhere to store it under cover, and someone to re-fill the grit bins. Adrian Hampton confirmed that there was no liability on parish/town councils or individuals for carrying out this activity.</p>	
10.	<p><u>Chippenham Area Highways Budget 2010/11: Prioritisation of Schemes</u></p> <p>The Area Board considered recommendations made by the Community Area Transport Group for the prioritisation of small-scale local schemes for funding from the Chippenham Area Highways Budget 2010/11.</p> <p>The Community Area Transport Group recommended to the Area Board that five local schemes should be prioritised for further assessment, based on advice from Highway’s officers following their initial assessments of the schemes.</p> <p>John Scragg, on behalf of the Community Area Transport Group, asked the Area Board to consider a sixth scheme alongside the five other recommended schemes. The sixth scheme was for a pedestrian refuge at the Lowden/Rowden junction, and had been agreed by the Area Board on 1 March 2010 and assessed by Highways Officers.</p> <p><u>Decision</u> The Area Board agreed that the following six local transport schemes should be prioritised for further assessment:</p> <ol style="list-style-type: none"> 1. Lowden/Rowden junction, Chippenham – Pedestrian 	

	<p>refuge</p> <ol style="list-style-type: none"> 2. Brook Street, Chippenham – Pedestrian crossing 3. Main Road/Station Road, Christian Malford – Footway extension and pedestrian safety 4. Pewsham Way near Forest Lane, Chippenham – Pedestrian crossing 5. Canal Road/Pewsham Way junction, Chippenham – Footway on Canal Road to access roundabout splitter island on Pewsham Way 6. Queens Crescent near Conway Road, Chippenham – Pedestrian crossing. 	
11.	<p><u>Area Board Priority Updates</u></p> <p>Updates were received as follows:</p> <ol style="list-style-type: none"> i. Road Safety Councillor Bill Douglas updated on road safety issues on the A350 following the fatal accident. Investigations had been made into the installation of five no u-turn signs, but it was estimated to cost £45,000. The Coroner’s report was now awaited which was expended to recommend road safety measures for the A350. Councillor Douglas also reported that the local schools were still pursuing ‘safe to school’ plans, and that Kings Lodge School was in need of a ‘lolly-pop person’; anyone interested should contact the Head of the school or Councillor Douglas. ii. Skate Park This update would take place under Item 13 on the agenda. iii. Adult Social Care Councillor Peter Hutton reported that a successful workshop had taken place recently involving several local partners. A further event was planned for March 2011 at the Neeld Hall in Chippenham, and invites would be going out soon. iv. Night Time Economy Councillor Peter Hutton paid thanks to Inspector Pain for supporting the work of the Night Time Economy Group. The funding application to the Performance Reward Grant Scheme for door radios had been successful and the door radios would be purchased and deployed shortly. The Taxi Marshall Scheme would be in place in December for the Christmas and New Year period. The third proposed strand 	

	<p>of measures was the introduction of the Street Pastors Scheme, and a grant application for this project would be considered under Item 14 (ii).</p> <p>v. Childhood Obesity Julia Stacey, ChAP Coordinator, provided an update on the work of the Childhood Obesity Group. A multi-agency forum meeting was held at the end of September where the discussion focussed around the way forward for the project, and the ChAP Health and Social Care Group would be holding a meeting on 30 November. It was also hoped that the recent success of Warminster's 'Anyone Can Cook' event could be recreated within the Chippenham Community Area.</p>	
12.	<p><u>Results of Community Flooding Consultation</u></p> <p>Councillor Jonathan Seed, Chairman of the Operational Flood Working Group (North), gave a presentation on the results of the recent community flooding consultation. The consultation consisted of a mapping exercise in each parish to highlight problem areas and identify areas at risk of flooding.</p> <p>In the Chippenham Community Area, the parishes had submitted informative, quality returns which were now being used to implement the following actions:</p> <ul style="list-style-type: none"> • Date was being imported to Wiltshire Council's mapping system • Overall flood problems were being established and mapped • Each plan was investigated to establish work needed • Action points and costings were made from each plan • Parishes were being prioritised by need and resource (Flood Wardens Flood Plans, etc) • Potential areas were being identified to store emergency flood kits • Operational Flood Working Groups for resolutions. <p>Castle Combe Parish Council wished to praise Wiltshire Council's Emergency Planning Team for an excellent emergency exercise undertaken recently. It was highly recommended that other parishes undertook the exercise too.</p> <p>The Chairman thanked Councillor Seed for his presentation.</p>	
13.	<p><u>A Skate Park for Chippenham Community Area</u></p> <p>The Chairman announced that a working group had been formed</p>	

	<p>to take forward plans for a skate park in Chippenham. The Councillors representing the Area Board on the Working Group were Councillors Desna Allen, Paul Darby, Nina Phillips and Peter Hutton. The next meeting was due to take place on 10 January 2011.</p> <p><u>Decision</u> The Area Board agreed to the following Terms of Reference for the skate park working group:</p> <ol style="list-style-type: none"> 1. To install a Skatepark facility in Chippenham 2. Identify sites 3. Negotiate with landowners 4. Consult with members of the public 5. Consult and work with young people 6. Invite experts/professionals as required. 	
14.	<p><u>Community Area Grants</u></p> <p>The Area Board considered two applications for funding from the Community Area Grants Scheme, as follows:</p> <ol style="list-style-type: none"> i. <u>Sheldon Road Methodist Church</u> The sum of £4,250 was requested to purchase items to furnish and equip the Community Cafe and kitchen. <u>Decision</u> The Area Board awarded the sum of £4,250 to Sheldon Road Methodist Church. <i>Reason The application met the Community Area Grants Criteria 2010/11 and demonstrated a link to the Chippenham and Villages Community Plan to ‘support village and community hall projects’.</i> ii. <u>Nightshift Council of Reference</u> The sum of £2,670 was requested to introduce a Street Pastors Scheme in Chippenham. <u>Decision</u> The Area Board awarded the sum of £2,670 to Nightshift Council of Reference. <i>Reason The application met the Community Area Grants Criteria 2010/11 and demonstrated links to the</i> 	<p>Victoria Welsh</p> <p>Victoria Welsh</p>

	<i>Chippenham and Villages Community Plan, including 'anti-social behaviour' and 'fear of crime'.</i>	
15.	<p><u>Buckley Barracks: Community Engagement Strategy</u></p> <p>This item was deferred until the meeting on Monday 17 January 2011.</p>	
16.	<p><u>Community Issues Update</u></p> <p>Parvis Khansari, Service Director, provided an update on issues raised and resolved via the Community Issues System. Since the last Area Board meeting, 17 new issues had been raised, of which six had been dealt with and the remaining issues were all in progress.</p> <p>Issues could be logged via the online Community Issues System, or by contacting the Community Area Manager.</p>	
17.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and requested that people completed and returned the evaluation forms.</p> <p>The Forward Plan of provisional future agenda items was included for information.</p> <p>The next meeting of the Chippenham Area Board would be held on Monday 17 January 2011, 7.00 pm at St Peter's School in Chippenham.</p> <p>The agenda planning meeting would be held on Thursday 16 December 2010, 10.00 am at Monkton Park office, Chippenham. Parish and town representatives interested in attending should contact the Chairman or the Community Area Manager.</p>	

Chippenham Area Board 17 January 2011

Chairman's Announcements

Advance notice of Area Board consultation on Street Trading

Wiltshire Council's Licensing Committee considered a report of the future of street trading at its meeting on 30 November 2010.

Currently there is no harmonised street trading policy for Wiltshire Council, this is due to the former District Councils choosing to control street trading in different ways:

- The North and West areas operate two different consent street trading schemes with different fee structures and different conditions.
- The East operates a prohibited street (trading) scheme for a limited number of streets in the town centres.
- There is no street trading scheme in the South area as Salisbury District Council did not adopt the powers in the 1982 Act.

The Licensing Committee agreed to introduce a new harmonised consent street trading scheme across the Wiltshire Council area. This will provide a flexible means of controlling street trading activity. There is scope for the fees charged for a street trading consent to cover the costs of administration and enforcement. It would also be possible for Wiltshire Council to generate income through the introduction of a new harmonised consent street trading scheme. A consent street trading scheme would allow greater scope for local decision making.

Council officers will produce a draft scheme to formally consult on with external stakeholders (area boards, street traders, members of the public, local businesses, town and parish councils, farmers markets organisation, chambers of commerce and MPs), and invite general comments and feedback. Survey/ focus groups will be used to ask specific questions on controversial aspects.

Formal consultation with area boards will be taking place in January and February. Due to the priority that Wiltshire Council has attached to the introduction of a new street trading scheme, this project is operating on an accelerated timescale. Therefore, council officers will be unable to attend area boards in person, but will provide an executive summary of the draft scheme and a consultation document accompanied by a complete draft of the scheme.

Please return **written responses** on the draft scheme and consultation document to the Licensing Team as soon as possible. Written responses should be emailed to alissa.davies@wiltshire.gov.uk.

If members of the public would like to complete the survey form individually, paper copies will be provided at the area board and can be found on the Wiltshire Council website at <http://www.wiltshire.gov.uk/council/consultations.htm> from the middle of January.

Chippenham Area Board 17 January 2011

Chairman's Announcements

Waste Consultation Results

Those of you who attended area boards during the summer will recall the presentations about the council's proposal for changes to Wiltshire's Waste collection and recycling service.

The consultation finished on 20 August 2010. We would to thank all the area boards for their support throughout the consultation period.

There is a report on the full results of the consultation that can be seen on

<http://www.intelligencenetwork.org.uk/environment/> . There is a link from the council website. Or if preferred, hard copies can be made available.

In brief over 10,000 people responded and just over 70% were in favour of the proposal. However the results show that support was varied across the county, with some areas showing a lower level of support.

A report on the consultation was considered by cabinet on 19 October 2010. Cabinet resolved to go ahead with the proposal, subject to the detail in the Comprehensive Spending Review. In approving the proposal cabinet acknowledged that support levels varied and that major and targeted communications will be essential to inform and reassure those residents that have concerns.

The proposed service changes are planned for summer 2011, and residents will be kept informed throughout the process. We hope that, as with the consultation, you will continue to work with us as we develop the detailed design of the services and the programme for service commencement. We will be putting together a plan for communicating the service change roll out which will be relevant for the communities of the individual area boards. We will share this with you all in due course.

Leisure facilities – Our plans to invest and improve Consultation Analysis Report

Community Area View – Chippenham

A total of 164 responses were received, which is 5% of the total received responses. Of these responses 98% were completed questionnaires and 2% were letters or emails.

Of the total responses received 35% were male and 60% were female and 8% considered themselves to have a disability. A total of 3% of respondents were aged under 18, 1% were aged 18 to 24, 12% were aged 25 to 34, 26% were aged 35 to 44, 23% were aged 45 to 54, 16% were aged 55 to 64, 12% were aged 65 to 74 and 3% were aged 75 and over.

Of the respondents 17% indicated an interest in being involved or running their leisure centre. A total of 61% of respondents visited a leisure centre weekly, with 26% daily, 6% monthly, 5% less often and 2% have never used a leisure centre.

In specific response to the questions;

- 90% agreed with the principle that providing high quality, modern facilities with a variety of activities will encourage more people to become more active and furthermore 52% of respondents strongly agreed
- 83% agreed that local communities should be able to directly influence and / or manage their local services and only 2% of respondents disagreed
- 91% agreed that the price of using leisure facilities can be a barrier to taking part
- 63% of respondents felt that pricing should be reflective of the size and quality of facility whereas 34% disagreed that a standard pricing policy across all facilities, irrespective of the size and quality would work for Wiltshire
- 84% of respondents agreed that the council should try to provide multi-purpose indoor leisure facilities within 20 minutes travel time from home
- 85% agreed that introducing car parking charges at leisure facilities could be a barrier to stop people taking part

In terms of activities the most popular are swimming (31%), using the gym (14%), fitness classes (11%) and Badminton (6%). Other facilities within leisure centres also proved popular with the inclusion of café facilities (11%), meeting spaces (7%) and crèche (4%).

There were 177 comments made, which is 3% of the total comments received with reference to the leisure review, with the following comments being the most highly stated;

- Lower/affordable prices/cost, value for money – 12%
- Improved facilities/equipment (additional stuff 6 lane pool, squash etc) – 10%
- Cleanliness of facility – 9%
- Improved changing facilities – 9%
- Greater/more variety of classes/courses/exercise options/timings – 7%

Leisure facilities – Our plans to invest and improve Consultation Analysis Report

Wiltshire Wide View

A total of 3,189 responses were received, of which 3,134 were found to be valid (98%). Of these responses 94% were completed questionnaires, of which 85% were posted or delivered to the leisure centres, 9% were completed online and 5% were letters or emails.

Of the total responses received 35% were male and 62% were female and 5% considered themselves to have a disability. A total of 3% of respondents were under the age of 18, 3% were aged 18 to 24, 9% were aged 25 to 34, 19% were aged 35 to 44, 18% were aged 45 to 54, 19% were aged 55 to 64, 16% were aged 65 to 74 and 4% were aged 75 and over.

Of the respondents 15% indicated an interest in being involved or running their leisure centre. A total of 63% of respondents visited a leisure centre weekly, with 24% daily, 5% monthly, 6% less often and 2% have never used a leisure centre.

The Council is aware of two public petitions, one from the Westbury area with 2,512 signatures which was submitted for consideration to the Council and another in the Bradford-on-Avon area. The Bradford petition was not submitted. Both petitions relate specifically to the facilities in the respective towns remaining open.

In specific response to the questions;

- 85% agreed with the principle that providing high quality, modern facilities with a variety of activities will encourage more people to become more active and furthermore 51% of respondents strongly agreed
- 71% agreed that local communities should be able to directly influence and / or manage their local services and only 12% of respondents disagreed
- 88% agreed that the price of using leisure facilities can be a barrier to taking part
- 67% of respondents felt that pricing should be reflective of the size and quality of facility whereas 48% disagreed that a standard pricing policy across all facilities, irrespective of the size and quality would work for Wiltshire
- 78% of respondents agreed that the council should try to provide multi-purpose indoor leisure facilities within 20 minutes travel time from home
- 88% agreed that introducing car parking charges at leisure facilities could be a barrier to stop people taking part

In terms of activities the most popular are swimming (29%), using the gym (14%), fitness classes (12%), Badminton (6%) and Squash (4%). Other facilities within leisure centres also proved popular with the inclusion of café facilities (9%), meeting spaces (5%) and crèches (3%).

There were 5137 comments made with reference to the leisure review, with the following comments being the most highly stated;

- Lower/ affordable prices/cost/value for money – 9%
- Improved facilities/ equipment (additional stuff 6 lane pool, squash etc) – 8%
- Greater/ more variety of classes/ courses/ exercise options/ timings – 7%
- Keep the centre open – 6%
- Improved changing facilities – 5%

Chippenham Area Board 17 January 2011

ITEM 5b(iii)

Chairman's Announcements

Local Flood Protection

In the event of flooding the Council's priority is to the elderly or infirm when assisting people and the protection of commercial property to prevent environmental pollution. Although we will do what we can for affected householders we urge those in areas of risk to take precautions themselves.

In order to help communities protect themselves from flood risk, Wiltshire Council is introducing a scheme to supply gel sacs, these are similar to sandbags but inflate when in contact with water. The sacs are filled with a gel that expands when wet, but when dry they are virtually flat. This means they are simple to store and far easier to distribute in an emergency. They inflate when immersed in water, allowing a protective flood barrier to be built quickly to protect doorways and airbricks. When the flood has abated they can often be emptied, dried and reused.

In some places where there is a known flood risk, the Parish or Town Council may already hold a limited supply of sandbags for distribution in times of emergency, and the gel sacs can be used to augment these supplies.

Local communities are encouraged to appoint a local Flood Warden who can co-ordinate their response and be the main contact with the council's duty officers. Those parish and town councils with flood wardens or local flood working groups can seek advice from them on the numbers of gel sacs likely to be required for specific locations.

Parish and Town Councils will be able to:

- Purchase a stock which they can hold in the community for distribution during a flood event or
- Having identified properties that are at risk, or are known to flood, purchase the gel sacs on behalf of the householders

By buying in bulk Wiltshire Council was able to negotiate a discount which would not be available to individuals. The gel sacs are available to Parish and Town Councils for £2.50 each.

Town and Parish Council's wishing purchase gel sacs should complete and email the attached form to Sarah Peterson (sarah.peterson@wiltshire.gov.uk, telephone 01225 713377).

COMMUNITY ORDER FOR GEL SACS

From		Parish/Town Council
Contact Details		
Name;		
Phone Number:		
E Mail:		
Quantity required:	@ £2.50	Total: £ _____
Cheques should be made out to Wiltshire Council		
Point of Contact for Delivery		
Name:		
Phone Number:		
E Mail:		
SIGNED:		
DATE:		
NAME IN CAPITALS:		

Return to: - Sarah Peterson, Department of Neighbourhood and Planning,
Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD
sarah.peterson@wiltshire.gov.uk

Chippenham Area Board – 17 January 2011

ITEM 5b(iv)

Chairman's Announcements

Outcome of the Leisure Facilities Review

Wiltshire Council's cabinet has considered the results of the extensive consultation exercise undertaken between July and October and approved a refined proposal which shall;

- Retain a strategic view and ensure that the indoor leisure facilities are a key component of the emerging community campus programme.
- Ensure that the indoor leisure facility service in Wiltshire will be enhanced which creates more opportunities for local people to actively pursue a healthy lifestyle.
- Give a clear message about the Council's commitment to providing high quality and efficient local services.
- Deliver a refined proposal that has been directly shaped by local people.

The refined proposals as set out in the report will provide;

- The specification for new leisure facilities in Trowbridge, Melksham, Warminster and Durrington/Amesbury as part of the wider campus development project.
- Improvements to Devizes Leisure Centre, Five Rivers in Salisbury, The Activity Zone in Malmesbury, Marlborough Leisure Centre and Tidworth Leisure Centre as part of the Workplace Transformation Programme.
- For an indoor Bowls facility to be included as part of a Campus facility in Melksham.
- For the provision of a grant of £400K to the Wiltshire School of Gymnastics in Melksham.

The Council has been clear about its proposals to transfer some of the local facilities to the community to manage. The Council will now consider the proposal to transfer these facilities in a wider strategic context to enable it to assess the impact of a potential transfer alongside other council buildings and services. This will enable the Council to consider the practicalities and options for wider campus developments.

Whilst the investigations into campus opportunities are completed, the Council will not be looking to alternative management arrangements for indoor leisure facilities as a single service. The Council's approach is intended to retain community

involvement in the campus development project as it is recognised that local input is critical to success.

This refined proposal for leisure acts as a pre-cursor to a report that the Workplace Transformation Team shall present to Cabinet in the early part of 2011. This report will set out the high level principles behind a sustainable and affordable campus development project and consider the financial implications associated with this refined proposal for leisure.

The Council will continue the on-going dialogue which has already been established with local community groups regarding the local management of facilities.

Chippenham Area Board 17 January 2011

Chairman's Announcements

Fairtrade and the Wiltshire Fairtrade Coalition

Fairtrade is based on the idea that small producers in the developing world should be paid a price for their produce that covers the cost of production and gives the family a living wage. The producer makes a long term agreement in advance with the Fairtrade purchasing company that ensures a guaranteed minimum price.

In return the producer commits to working to progressive standards of production and environmental protection. Under the agreement children are not forbidden to work but bonded labour is prohibited and children must go to school.

As a result, producers are able to plan ahead and achieve a degree of stability.

In addition, a specially formed local co-operative receives a social premium that can be spent on projects to benefit the whole community. These are decided by the co-operative not imposed from outside and may include such projects as building a classroom or clinic, starting a small business to help diversify the local income or providing a safe water supply or sanitation. The social premium is often of particular benefit to women because it can give them more of a stake in the decision making of the community. For instance, by using the premium to buy sewing machines, village women can create a sewing business that brings in income.

The Fairtrade mark on products is a guarantee that adherence to the agreement is being monitored. It has been in existence for 16 years and is now widely recognised though not necessarily widely understood.

The success of the Fairtrade movement so far is due in large part to the efforts of small local groups with the support of larger organisations. There are nine towns in Wiltshire which have achieved the status of Fairtrade town awarded by the Fairtrade Foundation.

The Wiltshire Fairtrade Coalition is an association of local Fairtrade town groups, businesses, other organisations and individuals working to promote understanding and uptake of Fairtrade produce. The coalition offers mutual support and encouragement to members and aims to make Wiltshire a Fairtrade county.

NHS Update – December 2010

Preferred provider organisation confirmed for community-based health services in Wiltshire

Great Western Hospitals NHS Foundation Trust has been named as the preferred provider for community-based health services in Wiltshire from 1 April 2011, NHS Wiltshire announced today.

The announcement means that community-based NHS services for the whole of Wiltshire, plus maternity services for Bath & North East Somerset and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust. Services to patients will continue unchanged as this is a transfer of organisational responsibility and not a change to the way services are delivered or the places where they are provided. The transfer is subject to the completion of legal formalities between NHS Wiltshire and Great Western Hospitals NHS Foundation Trust and approval of the transfer by Monitor (the independent regulator of NHS Foundation Trusts Monitor). Because of the preparatory work undertaken by the two organisations, neither of these processes is thought to pose particular difficulties.

The announcement of the preferred provider organisation is a key milestone in the Transforming Community Services project in Wiltshire, which sees health services currently provided by Wiltshire Community Health Services, such as district nursing and maternity services, transfer to new employing organisations. The project started in July 2010, following the Government's publication of the revised Operating Framework for the NHS in England for 2010-11, which requires primary care trusts to transfer the provision of services to different organisations by 1 April 2011. This transfer does not change the range of services provided, nor the places where they are provided. The change is a transfer of responsibility from one organisation to another.

The formal transfer of the services to the new employer will take place at midnight on 31 March 2011. Clinical staff and some non-clinical support staff who work in the transferring services, such as nurses, midwives, physiotherapists and occupational therapists, will all transfer to the new organisation at the same time.

NHS Wiltshire Chief Executive Jeff James said:

“Our provider arm, Wiltshire Community Health Services, is a first-class organisation, that has shown over the last four years that it leads the way in developing services in the community. To take two examples, our maternity services and community nursing and therapy services have been nationally recognised as setting the example for others to follow.

“In responding to the Government policy to transfer services to other providers we have had three aims:

- To safeguard the quality of services to patients
- To safeguard the conditions for effective clinical practice
- To minimise disruption and lost opportunities for our staff”

“We have run Transforming Community Services in Wiltshire as a ‘managed transfer’ process enabling local organisations to bid to run the services from next year. Following a thorough and tough evaluation of the submissions we received from local NHS provider organisations, we have agreed that community-based services in Wiltshire, and Wiltshire Maternity Services which provides care for women in north and west Wiltshire, Bath & North East Somerset, and parts of Somerset, will transfer to Great Western Hospitals NHS Foundation Trust with effect from 1 April 2011.”

Full steam ahead for Westbury Primary Care Development

The planning application for a new Primary Care Development in Westbury has been approved by Wiltshire Council. The development, which will be located at Leigh Park, will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

Bill Fanning, Chairman of the Westbury Patients Forum, said: “This is great news for people in Westbury and the surrounding area. The development is a modern, purpose-built centre with the space and health facilities to serve the town properly. Initially there were a few concerns about transport, and we have worked hard to resolve the details with Wiltshire Council and colleagues from voluntary services. We’re delighted that we can now proceed”.

Plans for its development have evolved through the work of a Steering Group with members drawn from the Westbury Group Practice, Patients’ Forum, League of Friends, the Town Council and NHS Wiltshire.

Dr Debbie Beale, a GP at Eastleigh Surgery, said: “This is an exciting time for Eastleigh Surgery, its patients and its staff. The approval endorses all the hard work and commitment from everyone involved in our project. The new development will give us the space to look after our patients in modern purpose-built rooms, ensuring that we can continue to deliver high-quality GP care with privacy and dignity, and being located alongside the other health facilities on the site will ensure patients receive care which is a smooth and seamless as possible”.

Jeff James, Chief Executive of NHS Wiltshire said: “This development is fantastic for the people of Westbury and also excellent news for the NHS in Wiltshire, as it sets a high standard for the ongoing development of the other Primary Care Centres elsewhere in the county – Devizes, Trowbridge and Salisbury”.

The Primary Care Development will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

Staying healthy this winter

With a nip of frost in the air, the NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services.

One of the biggest problems is keeping viruses from spreading, and the best contribution we can all make is – if we're suffering, stay at home and use the phone to ring your GP or NHS Direct.

Flu vaccinations

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

Military families trained to improve health and wellbeing

The family members of service personnel based at Tidworth, Larkhill and Bulford have been involved in a successful pilot scheme to become Health Trainers. The scheme is commissioned and funded by NHS Wiltshire and managed by Community First.

Health Trainers provide information, motivation and practical support to individual adults on a one-to-one basis to make changes to lifestyles, to improve health and well being and to minimise health risks, as well as supporting behaviour change – which includes support to stop smoking, promotes physical activity and signposts to specialist support such as drugs and alcohol services. Health Trainers also support healthy eating linked to weight loss. All the initiatives have impacts on people's emotional health and well being.

Maggie Rae, Corporate Director of Public Health and Well Being, said:

“The positive impact which this programme will have on the families of our servicemen and women in terms of health and well being is extremely encouraging. By providing families in Tidworth with the knowledge, skills and support needed to lead healthier lifestyles, Health Trainers can encourage other members of the community to improve their health, as well as help to reduce health problems. These Trainers are now part of the Public Health community and are able to deliver really serious support to people and their colleagues”.

Mental Health Services

NHS Wiltshire and Avon and Wiltshire Mental Health Partnership (AWP) have been working on re-designing mental health services in Wiltshire since spring 2010. With wide engagement from service users and clinicians, the work builds on a programme within AWP of reviewing and modernising their services and has received a positive response from the Health Overview and Scrutiny Committee. The new service model is 'ageless' and establishes pathways for any adult over 18 years. Part of the Trust's plans include a shift in resources from inpatient beds to community services, with fewer inpatient beds clustered onto fewer sites to improve the safety and clinical quality of services. There will be 24/7 access to services with a focus on re-enablement and supporting people to live their lives, faster access to assessment services and the most appropriate AWP service and direct access to specialist services. This will result in the closure of twenty inpatient beds at Green Lane Hospital, Devizes. AWP's Clinical

director Dr Julie Hankin said the money saved by the bed closures would be re-invested in the service. "We're spending public money on keeping beds open which aren't being used and we feel this is a fantastic chance to use that money more effectively," she said. "The money is being invested in other parts of the service, so although it's about efficiencies, it's not about ripping money out of the service." The redesign is expected to save £3.3million which will be reinvested in the new services.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on **Wednesday 19 January at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or upon request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	17 th January 2011

Headlines

- Glenhaven Planning Application - The S106 contribution to Open Space is now ready for release. The Parish Council is waiting a decision from Wiltshire Council to release the funds for the pathway upgrade over common land that has always been the intended purpose for the S106 award.

- The Parish Council has applied to be selected for Speed Indicator Devices.

Drainage issue are still on going and in some cases working together with Wiltshire Council.

The Parish Council is seeking through Wiltshire Council for safer access for pedestrians across the A350. A pedestrian count is to take place. However it is feared that this will not give a good result as people will not walk across because of the danger.

Projects

- Work continues on the village pond and a working party has now been postponed until the New Year.

- The Parish Council is looking at ways to celebrate the Queens Diamond Jubilee which is the 5th June 2012.

Future Events/Dates for the diary

- Parish Council meeting for 2011 are: (All Mondays apart from Tuesday 5th April which is the APM) 10th Jan, 14th Feb, 14th March, 11th April, 9th May (Annual Meeting of the P C), 13th June, 11th July, 8th August, 12th September, 10th October, 14th November and 12th Dec.

Signed: Mrs S D Webb

Date: 29th October 2010.

Update for Chippenham Area Board

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	Monday 17 January 2011

Headlines

- The defibrillator scheme has received donations of £1,350 – excellent progress towards the £4k needed, thanks to a kind donation of £1k from a village business.

- Kington St Michael Community Shop has been well used during the recent poor weather saving villagers from unnecessary driving. It has even made deliveries to elderly residents who were unable to get to the shop itself.

- The PC was pleased that the extra grit bins the village received were put to good use. The shop and village hall also purchased an additional bin and grit. The PC is looking forward to receiving its extra tonne of grit from WC.
- Kington St Michael and Kington Langley residents are being encouraged to sign up for the opportunity to engage in a dialogue with BT for faster broadband. 75% of phone customers need to register before BT will discuss provision.

Projects

- The project to install a footpath at Tor Hill has been given limited funding, and the Council will decide whether to proceed at its January meeting.

- The Council continues to meet with Westlea Housing Association to discuss the potential project at Honeyknob Hill.

- Allotments – the Council is continuing to seek a site for allotments for local people.

Future Events/Dates for the diary

- 13th January, PC Meeting, KSM Village Hall, 8pm

- 10th Feb, Emergency Planning Exercises

- 17th February, PC Meeting, KSM Village Hall, 8pm

Signed: C Sutton, Parish Clerk

Date: 28 December 2010

Please return to Penny Bell, Democratic Services Officer – email: penny.bell@wiltshire.gov.uk
tel: 01249 706613

Report to	Chippenham Area Board
Date of Meeting	17th January 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 2010/11 Community Area Grant Funding. Officer recommendations:

1. Wiltshire Music Centre - Award £3,432 to deliver a music educational project in 5 primary schools, conditional upon the balance of funding being in place
2. Oate Hill Neighbourhood Watch Group - Award £1,074 for the installation of a handrail along steps adjoining Oate Hill and Habrels Close, conditional upon the balance of funding being in place.
3. Langley Fitzhurse After School Club - Award £3,576 to introduce an After School Club, conditional upon the balance of funding being in place.

To ask Councillors to delegate authority to the Community Area Manager, in consultation with the Area Board Chairman and or Vice/Chairman, to approve expenditure between meetings.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27th February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the scheme of delegation, any decision of an Area Board that is contrary to the funding criteria and/or the office's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Three applications to this round have been withdrawn in order to gather additional information and will consider reapplying for the next funding round. The applicants have also been referred to the Charities Information Bureau (CIB) for support to seek alternative sources of funding. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Chippenham Area Board has been allocated a 2010/2011 budget of £68,917 for community grants, community partnership core funding and Area Board projects. The carry forward from the 2009/2010 budget is £9. This gives a **total budget of £68,926** for the 2010/2011 budget.
- 1.7. Following the awards made on 22nd November 2010 the Chippenham Area Board had a **balance of £16,724**.
- 1.8. On 10th December 2011, North Wraxall Parish Hall Committee informed Chippenham Area Board that they will not be in a position to proceed in this financial year with their project to extend their hall and have therefore rescinded their award of £5,000. Chippenham Area Board therefore has a **balance of £21,724**.
- 1.9. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.10. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report

- Community Area Grant Application Pack 2010/11
- Chippenham Community Area Plan
- Local Agreement for Wiltshire

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2010/11. The first took place on 10th May 2010, the second on 5th July, the third on 13th September, the fourth on 22nd November, the fifth is contained in this report and the remaining round will take place on:
- 7th March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Chippenham Area Board will have a **balance of £13,642**.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Wiltshire Music Centre	Music education project for 5 primary schools	£3,432

8.1.1. Wiltshire Music Centre - Award £3,432 to deliver a music educational project in 5 primary schools, conditional upon the balance of funding being in place.

8.1.2. This application meets the Community Area Grant Criteria for 2010/11.

8.1.3. This application demonstrates a partial link to the Chippenham & Villages Community Plan “Open schools for IT and other learning facilities”.

8.1.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire – “Provide strong foundations for children and young people’s development” and “encouraging participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities”.

8.1.5. Officers are of the opinion that this project will provide an opportunity for children to experience and engage with music which they may not otherwise have.

Ref	Applicant	Project proposal	Funding requested
8.2.	Oate Hill Neighbourhood Watch Group	Installation of a handrail along steps adjoining Oate Hill and Habrels Close	£1,074

8.2.1. Oate Hill Neighbourhood Watch Group - Award £1,074 for the installation of a handrail along steps adjoining Oate Hill and Habrels Close, conditional upon the balance of funding being in place.

8.2.2. This application meets the Community Area Grant Criteria for 2010/11.

8.2.3. This application demonstrates a partial link to the Chippenham & Villages Community Plan “Poor condition of public footpaths”

8.2.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire “Help local communities develop their own priorities and improvements” and “We help communities help themselves” “.

- 8.2.5. Wiltshire Council Area Highways Engineers have provided the quotes and will be carrying out the installation work.
- 8.2.6. Westlea Housing Association has agreed to work in partnership with Wiltshire Council and the Neighbourhood Watch Group and is providing the match funding required.
- 8.2.7. Officers are of the opinion that Wiltshire Council has already improved the safety of the steps by painting white lines on the edges and the installation a handrail will further improve the steps for local residents.

Ref	Applicant	Project proposal	Funding requested
8.3.	Langley Fitzhurse After School Club	Introduce after school club at Langley Fitzhurse primary school	£3,576

- 8.3.1. Langley Fitzhurse After School Club - Award £3,576 to introduce an After School Club, conditional upon the balance of funding being in place.
- 8.3.2. This application meets the Community Area Grant Criteria for 2010/11.
- 8.3.3. This application demonstrates a direct link to the Chippenham & Villages Community Plan “Maintain viability of village schools”
- 8.3.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire “Provide strong foundations for children and young people’s development”, “Help local communities develop their own priorities and improvements” and “We help communities help themselves”.
- 8.3.5. This application demonstrates a link to the Childcare Act 2006 and the duty of all Local Authorities to secure sufficient childcare for working parents.
- 8.3.6. The applicant has carried out comprehensive consultation with parents and identified a clear need. A commitment from parents has been secured by means of a registration fee.
- 8.3.7. Officers are pleased to note that the applicant has researched best practice by contacting other After School Clubs at Kings Lodge School and The Camp After School & Holiday Club in Malmesbury.
- 8.3.8. Officers are also pleased to note that the applicant has also been in touch with the Extended Schools Coordinator and Jo Giles Childcare Development Officer and will be working with both of these professional officers to launch the project.

8.3.9. Supporting statements have been received from both the Chairman of School Governors and the Chairman of the Parent Teacher Association.

8.3.10. Officers are of the opinion that the introduction of an After School Club at Langley Fitzhurse Primary School will be of tremendous benefit to parents and children; and the availability of the After School Club will also enhance attractiveness of the school to prospective parents and in turn sustain the viability of this village school.

8.4. Delegated authority to the Community Area Manager in consultation with Area Board Chairman and/or Vice Chairman

8.4.1. Delegated authority to the Community Area Manager in consultation with Area Board Chairman and/or Vice Chairman is sought :

- Where the funding is needed urgently and the matter cannot wait until the next scheduled Area Board meeting.
- Funding may only be approved up to a maximum of £200 per decision.
- Decisions taken under this delegated power shall be reported to the next Area Board meeting.

Appendices:	Appendix 1 grant application – Wiltshire Music Centre Appendix 2 grant application – Oate Hill Neighbourhood Watch Group Appendix 3 grant application – Langley Fitzhurse After School Club
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No unpublished documents have been relied upon in the preparation of this report.

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CHIPPENHAM AREA BOARD FORWARD PLAN

ITEM 16

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 7 March 2011	Chippenham Rugby Club, Allington Fields, Frogwell, Chippenham, SN14 0YZ	<p>Community Items Chippenham Community Area Awards</p> <p>Corporate Items: Workplace Transformation Programme</p> <p>Community Area Grants will be considered</p>	Portfolio Holder (tbc)

Chippenham Area Board Officer Contacts:

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Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)

Service Director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)

